

**Special
Newsletter
January 20, 2012**



St. John's United Methodist Church
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2012
Board of Trustees

Reaching Up and Reaching Out with Passion From Within

St. John's News

January 20, 2012

Fellow Members of St. John's,

As you may be aware, there have been ongoing meetings & discussions pertaining to the Church Reallocation Project. What follows is a revised proposal for all members to review, including a site layout which shows what areas will be affected.

Please look over all information. The Trustees appreciate & welcome all feedback & suggestions.

The changes that have been made in this revision are due to members' input and suggestions that have attended meetings over the past few months. We appreciate the concerns and ideas that have come from attended meetings and have implemented some of the ideas in the following documents.

When reviewing, please prayerfully consider what is presented, and keep in mind that this is a work in progress.

Please remember that the common goal of all parties involved is to make our church more inviting to current members, new visitors, & potential new members. A church without growth will not prosper in the areas of various missions & outreach to the surrounding community & world community. And of course the main goal is to spread God's Word in the name of Jesus Christ.

Regards,

Randy Carroll

Chair of Trustees

05 January 2012

ST. JOHN'S UMC

REVISED PROPOSAL CHURCH SPACE REALLOCATION PROJECT

▪ PURPOSE OF MEETING WITH TRUSTEES

o To obtain Trustees approval of the Plan B Church Space Reallocation Project. Plan B covers Phases 2 and 3 of the project. Phase 1 was approved for implementation by the Administrative Council on 26 September 2011.

▪ PURPOSE OF CHURCH SPACE REALLOCATION PROJECT

o To provide a more inviting environment for prospective new church members and visitors with the goal of growing the size of St. John's congregation.

▪ APPROVALS

o Approval by Board of Trustees (Trustees meeting 11-01-11)

o If there is an increase in the forecasted funding to complete this project then approval and funding by the Finance Committee would be required

o Approval to proceed with the project is required of the Administrative Council (Admin Council meeting 11-28-11)

▪ 3 PHASE PROJECT

o Phase 1: Horizon House becomes Church Office, Library and Pantry

(Phase 1 was approved for implementation by the Administrative Council on 26 September 2011)

o Phase 2: Current Church Office becomes Education Annex; Seekers Class relocation for 9:45 Sunday School; Multipurpose Facility; Children's Ministry Office; and, storage for Crafters materials and Harvest Fest materials & equipment

o Phase 3: Nursery gains space from Miss Elizabeth's office; Music Room gains old library space; Children's Ministry gains Seekers' old class room; and, Visitors' Area established in Fellowship Hall.

01 November 2011

**ST. JOHN'S UMC
PROPOSAL
CHURCH SPACE REALLOCATION PROJECT**

■ **FUNDAMENTAL CHANGES TO CHURCH PROPERTY**

o **3 Phase Move**

1st Phase (Approx 6 weeks)

(Phase 1 approved for implementation by Administrative Council on 26 September 2011)

■ **Convert Horizon House into Church Office, Library and Pantry**

- o Store furnishings
- o Add electrical, phone & data line drops
- o Add ceiling lighting
- o Change front and rear doors to security entrances
- o Paint interior and exterior as needed
- o Add signage
- o Move in furnishings from previous office
- o Move library books and equipment to new location
- o Move Pantry to new location

2nd Phase (Approx 6 weeks)

■ **Convert Current Church Office into Education Annex, Multipurpose Facility, Children's Ministry office and storage for Crafters and Harvest Fest**

- o Remove 2 walls
 - Wall between Rosie's office and Christine's office
 - Wall between living room and dining room
- o Electrical changes
- o Paint interior and exterior as needed
- o Change signage
- o Move in furnishings from storage
- o Move in office furniture and materials for Children's Ministry

01 November 2011

ST. JOHN'S UMC

PROPOSAL CHURCH SPACE REALLOCATION PROJECT

3rd Phase (Approx 4 weeks)

- **Remove wall between Music Room and previous library**
- **Modify electrical**
- **Modify A/C ducting**
- **Convert Miss Elizabeth's current office into infant Nursery.**
- **Secure entrance/exit to Infant & Toddler Nursery**
- **Paint areas as needed**
- **Establish Visitor Area in Fellowship Hall**
- **Cost Estimates**

- o **Construction Materials \$ 1,500 (Estimate)**

- o **Phones & Internet \$ 2,915 (Quotes)**

- o **Movers, Storage & Boxes \$ 1,891 (Quotes)**

- o **A/C Ducting Modification \$ 850 (Quote)**

- o **Signage \$ 400 (Estimate)**

- o **Electrical \$ 4,230 (Quote)**

- o **Misc Materials \$ 2,200 (Online)**

**(Library shelves, Security Glass Screen Door
And 2 ceiling fans)**

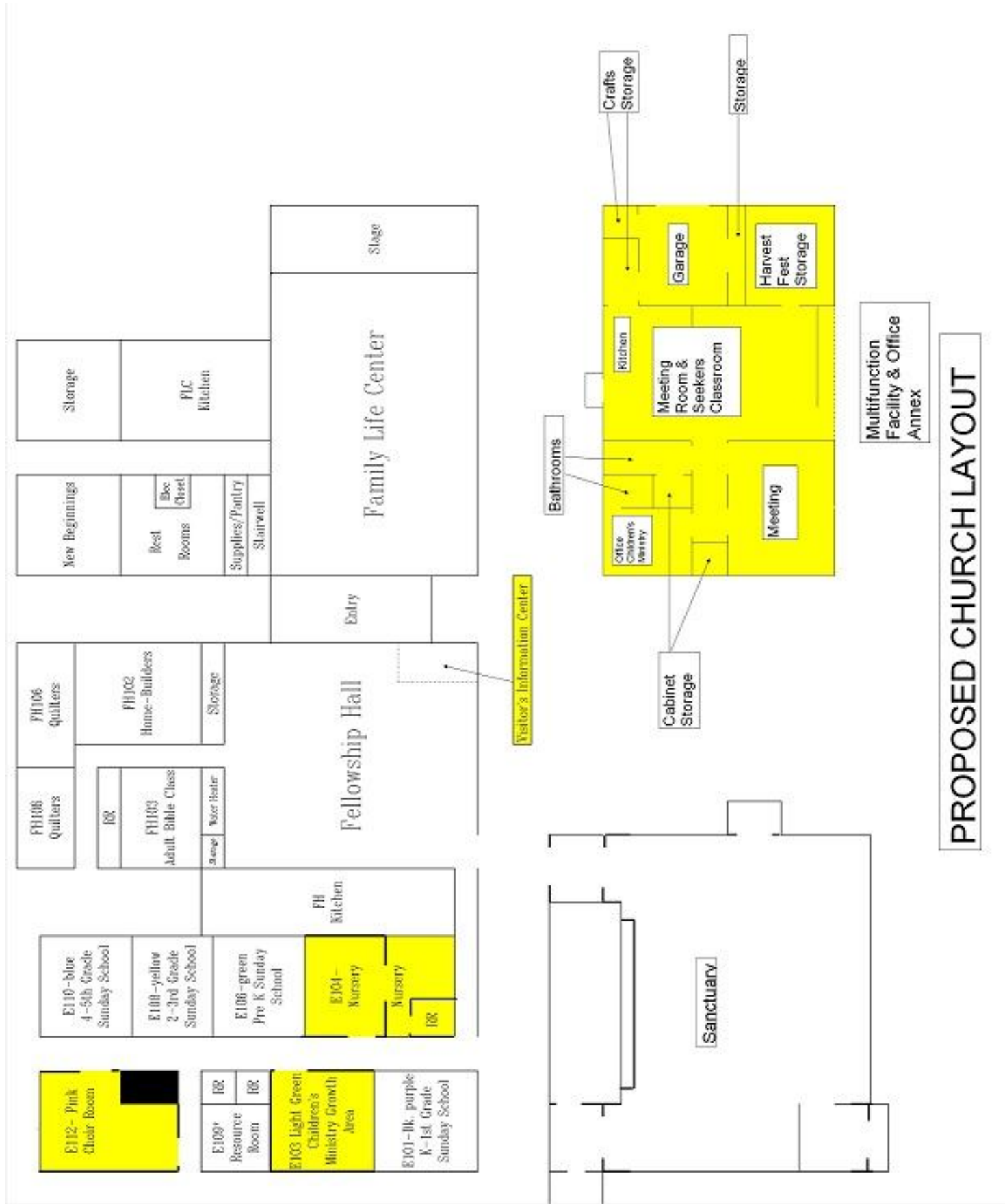
Sub-Total \$13,986

o 20% Contingency \$ 2,797

Grand Total \$16,783

Note:

On 26 September 2011, the Administrative Council approved the expenditure of \$12,000 to proceed with implementation of Phase 1. The remaining \$4,783 is for Phases 2 and 3 plus the 20% contingency.



PROPOSED CHURCH LAYOUT